



# Regular City Council Meeting

## Minutes

Thursday, September 12, 2019 at 6:30 pm

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The meeting was called to order at 6:30 p.m. in City Hall Council Chambers by Mayor C. Ouellette, with the following present: Councilmembers R. Dierks, J. Elsing, J. Brown and A. Witzel.

Staff present: J. Burchill – City Clerk and P. Kenney - Police Chief

Others present: Chuck Lursen, Gerald & Sandra Pearson, Joe Liepold & Aron Hulstein – PeopleService and Jerry Johnson - Fulda Free Press.

#### 1. OPEN FORUM

##### a. Gerald & Sandra Pearson

###### Minutes:

Gerald and Sandra Pearson were present to request purchasing two lots in the Wood Duck Addition. They would like to purchase lots 2 & 3, block 2 for building a new home on a portion of both lots. Discussion was had on the sale and previous discussion with the city attorney indicated there is nothing in the covenants to discourage the purchase. Brown moved and Elsing seconded the MOTION to sell Lots 2 & 3, Block 2, Wood Duck Addition to Gerald and Sandra Pearson. Motion carried.

###### Vote results:

Ayes: 4 / Nays: 1

##### b. Chuck Lursen

###### Minutes:

Lursen was present to follow up from last month's meeting. He discussed the weeds (across from the Catholic Church) are needing to be cut. His prior concern about weeds were taken care of and these will be looked into. Also

he was waiting to have his water sampled at this home. PeopleService will follow up with him tomorrow with doing the water sample.

## 2. ADDITIONS / DELETIONS TO AGENDA

### a. APPROVE AGENDA

#### **Minutes:**

Witzel moved and Elsing seconded the MOTION to approve the agenda with the additions: Open Forum - Chuck Lursen; New Business - Resolution for State of Emergency; and Building Permits - Joshua Ramerth. Motion carried.

#### **Vote results:**

Ayes: 5 / Nays: 0

## 3. APPROVE MINUTES

#### **Minutes:**

Elsing moved and Brown seconded the MOTION to approve the August 13, 2019 meeting minutes. Motion carried.

#### **Vote results:**

Ayes: 5 / Nays: 0

## 4. APPROVE CLAIMS

#### **Minutes:**

Brown moved and Dierks seconded the MOTION to approve the August 2019 claims in the amount of \$195,141.94. Motion carried.

#### **Vote results:**

Ayes: 5 / Nays: 0

## 5. CASH BALANCES

## 6. DEPARTMENT REPORTS

### a. Council

#### **Minutes:**

Councilmember Brown

- Discussed the repairs needed for the SnoGo, which could be approximately \$4250 in parts and many \$1000's in fabricating costs. The SnoGo does work in 2 wheel drive. Brown moved and Witzel seconded the MOTION to advertise for bids to sell the SnoGo. Motion carried. Vote results: 5 Ayes, 0 Nays
- A letter was sent to Bondin Township terminating the agreement for South Lafayette. With the letter, we are only responsible to city limits

for plowing, maintenance, etc.

#### Councilmember Elsing

- Discussed the refilling of the school pool after the cleaning and maintenance is completed. Elsing moved and Witzel seconded the MOTION for the school to refill the pool, limiting the speed, and the City will absorb the costs. Motion carried. Vote results: 5 Ayes, 0 Nays
- Elsing and Brown attended a demo with gWorks recently with other staff. gWorks will be following up with a proposal for their mapping service.
- Elsing noted that education needs to be done to make the public aware about nuisance ordinances.
- Elsing shared that the Depot was recently scraped by volunteers and now will need to be painted. There were some concerns about having volunteers doing the work. The City had budgeted in previous years to cover paint/windows. There are funds that could be used, but will need the council to do so by motion when the amount is known. The cedar shingles were going to be covered by insurance due to damage from the recent wind storm. Burchill will follow up with the adjuster to verify and get something in writing from LMCIT. The City had budgeted in previous years to cover paint/windows. There are funds that could be used, but will need the council to do so by motion when the amount is known.

#### Councilmember Witzel

- Discussed a need for additional outlets on 4 poles in the park for Parade of Lights - "Light the Park" event. The estimated cost is \$1100. She will report back to the council if there are funds available from Parade of Lights.
- Had discussion with Loosbrock Electric and discovered he has new lights for the tennis courts from a year ago that he has not billed the City for. Clarification was needed as to how many lights and if they were LED.
- Requested to find out if DARE funds could be used for the purchase of the school crossing signs. Burchill and Kenney will follow up with the auditor and/or city attorney.
- She has contacted 7 more contractors on the tennis courts. There is not much interest from contractors in this project. She will keep working on it.
- Requested if the sidewalk through the center of park can be cleared for

the month of December for the "Light the Park". Council agreed.

Councilmember Dierks

- Is working with the zoning board on reviewing the building permits costs. They will bring a recommendation to the council for the approval with the next fee schedule.

\*Dierks also suggested having a clause in our ordinances about buildings that are being moved in so we can approve the building first. This would help prevent buildings being moved in that are in poor shape.

## **b. Streets**

### **Minutes:**

- Brown noted that the John Deere tractor lease is up. Kibble Equipment is not able to find a used tractor for a new lease, but could lease us a brand new tractor for \$5,000 for a year with the same equipment and tractor hours.
- Brown discussed a need for help with snow removal. We may need to advertise for drivers.

## **c. Clerk**

### **Minutes:**

- Burchill will run ad for a RFP for snow removal for city buildings sidewalks to be opened at the November 4, 2019 meeting.
- CityWide Cleanup will take place on September 25, 2019
- Burchill inquired if the council had a preference on her setting up Gmail accounts or using our domain of fuldamn.com for the email accounts for the council. Using the domain would cost approximately \$150/year. The consensus was to use the domain. Jerry Johnson requested to be copied on emails that are sent to the council members.
- Burchill requested to attend the LMC Regional Meeting and inquired if anyone from the council would be interested in attending. Brown moved and Elsing seconded the MOTION for Burchill to attend. Motion carried. Ayes: 5 / Nays: 0
- Burchill mentioned the current budget levy is at 6.55%. To get down to approximately 4.5%, we would need to reduce about \$8,000. A special meeting to review the budget was set up for September 23rd at 5:30 pm.

## **d. Police**

**Minutes:**

- Police Chief Kenney shared that the optics for A. Gass' rifle needs to be replaced and has found the lowest price for the new site will be \$441, which he will be ordering.
- Kenney asked the council if they would be interested in a presentation from the Drug Task Force and all indicated they would be. Kenney will try to set up a presentation to be done prior to one of the upcoming council meetings.

**e. Fire****f. PeopleService****Minutes:**

- Monthly reports from PeopleService were included with the agenda.
- Hulstein shared that Thien Wells recently did the draw down on the wells except Well #1. Well #1 (city shop location) is currently out of commission and may need to look into capping it off in the future. Also, Well #9 is not grounded and Well #7 didn't turn off overnight, so those will be looked at.
- The gate valves have been replaced by Dibble's homes and the leak by T. Nelson's rental has been fixed.
- The new larger water line for the fire sprinklers at Steph Ever's building is completed.

**NOTICE & COMMUNICATIONS****UNFINISHED BUSINESS****7. FIRE HALL****NEW BUSINESS****8. RESOLUTION 2019-11 MURRAY COUNTY ALL HAZARD MITIGATION****Minutes:**

Brown moved and Dierks seconded the MOTION approving Resolution 2019-11 Murray County All Hazard Mitigation. Motion carried.

**Vote results:**

Ayes: 5 / Nays: 0

## 9. POLICIES

### a. Data Practices Policy

**Minutes:**

Currently, we do not have a policy in place for when someone requests public city data and a policy was included for review/action. Dierks moved and Witzel seconded the MOTION to adopt the data practice policy included in the agenda packet. Motion carried.

**Vote results:**

Ayes: 5 / Nays: 0

### b. Personnel Policy

**Minutes:**

Suggestion from League of MN Cities was to include different polices that we currently don't have. Four policies that were suggested by LMC were included for review/action. Dierks moved and Elsing seconded the MOTION to approve the new policies for: Ethics Code & Conduct; Social Media; Computer Use; and Website. Policies will be added to the current personnel policy. Motion carried.

**Vote results:**

Ayes: 5 / Nays: 0

## 10. RESOLUTION 2019-12 DECLARING STATE OF EMERGENCY

**Minutes:**

Discussion was had on the last excess rain event and adopting a state of emergency as a precaution in case of expenses. Elsing moved and Brown seconded the MOTION to adopt Resolution 2019-12 Declaring State of Emergency. Motion carried.

**Vote results:**

Ayes: 5 / Nays: 0

## 11. BUILDING PERMITS

**Minutes:**

Dierks moved and Brown seconded the MOTION to approve the building permits for: D. Dardis - move in shed; M. Kill - addition; S. Abels - replace driveway/garage floor; S. Pearson - new home; and J. Ramerth - move in shed. Motion carried.

**Vote results:**

Ayes: 5 / Nays: 0

**ADJOURN**

## 12. ADJOURN MEETING

**Minutes:**

Elsing moved and Witzel seconded the MOTION to adjourn the meeting at 8:39 pm.  
Motion carried.

**Vote results:**

Ayes: 5 / Nays: 0