

PURSUANT TO DUE CALL AND NOTICE THEREOF, A REGULAR MEETING OF THE COUNCIL OF THE CITY OF FULDA WAS HELD IN THE COUNCIL CHAMBERS ON AUGUST 13, 2019 AT 6:30 P.M

#### Call to order/Roll Call

The meeting was called to order at 6:30 p.m. in City Hall Council Chambers by Mayor C. Ouellette with the following present: Councilmembers R. Dierks, J. Brown, J. Elsing and A. Witzel.

Staff present: J. Burchill – City Clerk and P. Kenney – Police Chief

Others present: Chuck Lursen, Stacie Menken & Roger Zins – Fulda Ambulance, Heath Landsman – Murray Co. Sheriff, Brent Kavitz – SEH, Aron Hulstein – PeopleService and Jerry Johnson - Fulda Free Press.

#### Open Forum

Barb Bergman had submitted a request in writing to use City Hall once a month for her toenail clinic. She is currently using other facilities, including Currie City Hall, at no cost. Her last clinic she only had one client, so it is difficult to pay the \$30 fee each time without knowing how many clients to expect. Discussion was had on if the City would have any liability, such as if someone would fall coming to her clinic, or does she have coverage for any injury possibly sustained by her service. Suggestions were discussed of other possible locations. Item was moved to new business for further discussion later in the meeting

Chuck Lursen questioned the smell of the water at his home, stating it had a strong chlorine smell. Hulstein stated he tests different locations 2-3 times a week and the tests are within acceptable standards set by the MN Department of Health.

Lursen was also concerned about the weeds on West Lake in that they aren't being trimmed. Council informed him that we will look into it.

#### Consent Agenda

Elsing moved and Brown seconded the MOTION approving the consent agenda as presented with the addition of Barb Bergman to New Business and Andrew Holtrop to Building Permits.

Motion carried unanimously.

#### Department Reports

##### Ambulance

Roger Zins, Director and Stacie Menken, Vice Director were present for Fulda Ambulance. They are requesting to move forward with the purchase of a new ambulance and selling of the current one. Sanford Worthington has shown interest in the current rig, including the power lift. The ambulance rig replacement currently has approximately \$162,000 plus the sale could generate upwards of \$45,000. A new rig would be approximately \$220,000. Burchill is working on a grant for \$50,000 with USDA and there is additional money available in the ambulance checking, if necessary. Dierks moved and Witzel seconded the MOTION to proceed with pursuing the sale of the current rig and report back to the council with the pricing on the new rig.

Motion carried unanimously.

### Councilmember Brown

Discussed boulevard trees. He currently has a homeowner willing to share in the costs of removing a tree. The consensus was to allow.

He has also had some complaints on "dog droppings". Felt it would be beneficial to remind dog owners to clean up by placing ordinance on website, Facebook and on the water bills.

Discussion was had on the ordinance with 48 hour rule of parking on the street. The one that was recently reported has been addressed and has since been in compliance. The other part of the complaint was about the pothole on that street and that has since been filled.

### Councilmember Elsing

Elsing attended the ambulance, Community Ed, Heritage and EDA meetings. For Community Ed, Colby Pack is sending out emails to establish himself as the new director at the next meeting.

The question was brought up about insurance. The Depot is insured through the League of MN Cities, but the caboose and new building are separate. The reason for this is because the City doesn't own those. Also, it was discussed about the Depot and maintenance that is needed. The Heritage Society has been working on a grant. The City had budgeted in previous years \$6050 for paint and \$2000 towards windows.

The EDA is still continuing to work on the twin home for the Wood Duck Addition. They will have to pay sales tax and will need to follow the guidelines for bidding.

The covenants for the Wood Duck Addition state that there is no subdivision of any lot. There has been interest from a party in buying a lot and half, but would not be able to with the covenants. We have previously turned down a request for splitting a lot. Previous conversation with the city attorney indicated a party could purchase two lots and build one house on both lots. If the EDA moves forward with the twin home, that would be on two lots.

Elsing is continuing to look into nuisance problems.

### Councilmember Witzel

Had spoken with Lori Bakken at the Fulda Schools and was asked if the City would purchase two new school crossing signs. Council questioned if that was a City issue or if the school is responsible. Also discussed the status of the DARE funds and if they could be used something like these signs. Kenney and Burchill will check with either the auditor or city attorney.

There was a complaint on a window on the Baerenwald building on St. Paul. There are concerns the window could fall out. Kenney will follow up with Baerenwald's.

### Councilmember Dierks

The library meetings are currently scheduled for every other month this summer. They are having some difficulties keeping this schedule.

He will be meeting with the zoning board to review building permits rates and will review with our fee schedule in Nov/Dec.

### City Clerk Burchill

KDOM had shared the availability of radio ads for the Wood Duck Addition. The council felt there wasn't a need for it at this time.

The cost of the proposed internet switch to CenturyLink has increased due to the cost to build the fiber. The cost would increase an additional \$235 month. Witzel moved and Elsing seconded the MOTION to terminate agreement with CenturyLink. Mayor Ouellette abstained. Motion carried unanimously.

Burchill presented an option for electronic agendas through TownCloud. Their proposal was for \$50/month, with the first 3 months at no costs. There are no penalties to cancel at any time. Elsing moved and Brown seconded the MOTION to go with the 90 day trial, but keeping the paper agenda packets during this time. Motion carried unanimously.

Burchill reminded that the council will need to approve a preliminary budget by September 30<sup>th</sup>, so it may require a special meeting to finish.

Burchill had met with a representative from League of MN Cities. Based on his suggestions, she will be putting together some new policies to look at adopting. Also, the suggestion was to set up a specific email account for all council members. She will report back at the next council meeting.

Burchill discussed an upcoming training from MCFOA on Human Resources in Woodbury, Sept. 19 & 20. The training would have credits available towards her next certification level. Council felt the training could be beneficial and instructed her to attend.

### Police

Kenney noted the new shared officer, Yolanda Salas, will start training next week.

Kenney also inquired if the DARE account could be closed since it's not used for school activities. He will follow up with the city attorney.

Heath Landsman, Emergency Management Director and Chief Deputy for Murray County was present to discuss a proposed plan for Zuercher maintenance fees, officer training and transports. He is requested to see if this would be agreeable to the City and will be presenting to the County Commissioners next week. The proposal would be \$1189.65 for Zuercher maintenance, \$100 per transport and \$100-\$120 per officer for training. Dierks moved and Brown seconded the MOTION for the training and transport fees effective immediately. Motion carried unanimously.

### People Service

Hulstein noted that Jeff Dale from Rural Water was in Fulda and assisted him and Joe Liepold in the repairs of two fire hydrants. He also shared that one-fourth of the town has the jetting completed, the school meter is in and hooked up, and valve exercising is completed. He found the gate valve on SE 8th is in need of repair and is checking with Spartz for getting the repair completed.

### Unfinished Business

Discussion was had on the current agreement with Bondin Township for South Lafayette. City Attorney Lucht had reviewed the agreement and didn't find any issue is the City decides to cancel if a reasonable agreement can't be reached. Brown moved and Elsing seconded the MOTION to terminate the agreement, having Burchill writing up a letter and Lucht to review. Motion carried unanimously.

Councilmember Witzel has sent letters to find interested contractors for doing the tennis courts. She has not had a good response and the two received differed if the costs by a large margin. She will send out more letters.

A couple emails were included that shared what the Slayton and Lakefield communities do in regards to alcohol in the parks. Burchill will follow up with a couple more cities that may have resolutions.

### New Business

Brent Kavitz presented the final payment request for the Baltimore Ave emergency sewer project. Elsing moved and Brown seconded the MOTION to approve the final payment in the amount of \$5201.58 to GM Contracting. Motion carried unanimously.

Discussion was had on item from open forum with Barb Bergman's request to use City Hall for free/reduced costs for her Twinkle Toes toenail service. The council discussed about groups using the room as if they need liability insurance or if the City could be held liable. Burchill will follow up with the League of MN Cities. It was suggestion for her to look into other location options, such as the nursing home. Elsing moved and Witzel seconded the MOTION to table the decision until further information was brought forward. Motion carried unanimously.

Discussion was had on key control for buildings. There is not a good record of who has keys to which buildings. It was determined to start with the ambulance and city hall buildings to re-key and keep a key control roster.

Dierks moved and Brown seconded the MOTION to approve the building permits for: A. Greenfield - garage addition; B. DenHartog - deck; C. Bell - replace deck; A. Swanson - Maple Lawn sign; Murray Co. DAC - replace sidewalk; D. Tielser - repair/replace cement; K. Salentiny - tear down garage; D. Wagner - new home; and A. Holtrop - repair/replace concrete. Motion carried unanimously.

#### Adjourn

Elsing moved and Brown seconded the MOTION to adjourn the meeting at 9:52 pm with tentative date for September meeting to be Sept. 5, due to Labor Day Holiday. Motion carried unanimously.

Julie Burchill  
City Clerk

Chad Ouellette  
Mayor

## July 19 bills

ACKERMAN HTG, CLG, & PLBG.	\$	345.00	JOHNSON TREE SERVICE	\$	400.00
ADVANCED SYSTEMS INC	\$	149.44	Lagoon Improvement Fee	\$	1,987.75
AETNA Financial Services - ING	\$	315.00	MACQUEEN EQUIPMENT INC.	\$	1,982.60
AETNA Financial Services - ING	\$	315.00	MATHESON LINWELD	\$	307.20
AFLAC	\$	873.65	MAYNARD S	\$	7.55
AMAZON	\$	625.83	MEMSA	\$	465.00
ARTHUR SCHUMACHER	\$	7.33	MINN. NCPERS MINNESOTA	\$	48.00
ASMUS FARM SUPPLY	\$	91.00	MN Dept of Revenue - Sales Tax	\$	597.00
ASMUS FARM SUPPLY	\$	139.15	MN Dept of Revenue - State Wth	\$	550.97
BANYON DATA SYSTEMS, INC.	\$	2,680.00	MN Dept of Revenue - State Wth	\$	570.61
BEECKS GRAVEL & EXCAVATING INC	\$	172.50	MN FIRE SERVICE CERTIFICATION	\$	50.00
BETH CUPERUS	\$	204.94	MN PEIP	\$	7,221.90
BOMGAARS	\$	89.79	MN WEST COLLEGE - CANBY	\$	2,550.00
BOUND TREE MEDICAL, LLC	\$	337.20	MURRAY COUNTY D.A.C.	\$	45.04
BRENDA SCHULTZ	\$	100.00	Nobles Cooperative Electric	\$	4,881.91
BRIAN ACKERMAN	\$	455.00	NORTHLAND TRUST SERVICES, INC.	\$	11,140.00
BRIGGS AND MORGAN, PA	\$	3,000.00	Northwest Gas	\$	202.34
CENTURYLINK	\$	773.69	NSF CHECK FEES	\$	105.25
CITY OF FULDA	\$	2,560.28	NSF CHECK FEES	\$	74.56
CLAUSEN S LAWN SERVICE	\$	250.00	ONE OFFICE SOLUTION	\$	120.35
CLAUSEN S LAWN SERVICE	\$	850.00	PATRICIA MITCHELL	\$	75.00
CORE & MAIN	\$	2,001.78	PATRICIA MITCHELL	\$	60.00
CULLIGAN WATER COND - MURRAY	\$	51.49	PAUL CLAUSEN	\$	26.21
DAKOTA SUPPLY GROUP	\$	375.00	PEOPLE SERVICE INC	\$	6,600.00
DWAYNA PAPLOW	\$	100.00	PERA	\$	2,653.57
DWAYNA PAPLOW	\$	45.46	PERA	\$	2,679.06
EFTPS	\$	2,568.26	PRAXAIR DISTRIBUTION, INC	\$	46.37
EFTPS	\$	2,537.96	QUILL CORPORATION	\$	53.99
EMILY HEINTZ	\$	28.22	RAMERTH HARDWARE, INC.	\$	86.06
EXPERT T BILLING	\$	330.00	SCDP SAVINGS	\$	873.49
First National Bank	\$	33.00	SCHAAP SANITATION, INC.	\$	7,151.09
FIRST NATIONAL BANK	\$	787.50	SHORT ELLIOTT HENDRICKSON INC	\$	4,286.20
First National Bank	\$	9.95	SHOWCASES	\$	108.32
FIRST NATIONAL BANK	\$	4,938.00	STREICHER S	\$	322.21
FULDA FREE PRESS	\$	99.20	UNEMPLOYMENT INSURANCE - MN	\$	11.18
FULDA LUMBER COMPANY	\$	17.20	Verizon Wireless	\$	202.14
FULDA POST OFFICE	\$	238.68	VISA	\$	941.83
FULLER PAVING	\$	16,116.80	Water Fnd - User Fee/Base Rate	\$	14,850.00
Further (fna Select Account)	\$	1.58	WITZEL PRONTO AUTO PARTS	\$	127.31
Further (fna Select Account)	\$	95.38			
Further (fna Select Account)	\$	22.95	Pay Period 14	\$	9,881.68
Further (fna Select Account)	\$	44.57	Pay Period 15	\$	9,543.94
Further (fna Select Account)	\$	45.35			
GASS TRENCHING, INC.	\$	245.00	<b>TOTAL</b>	<b>\$</b>	<b>316,721.33</b>
GM CONTRACTING LLC	\$	174,742.75			
GOPHER STATE ONE-CALL	\$	101.25			
HWY 59 FUEL STOP	\$	1,238.15			
INGRAM LIBRARY SERVICES	\$	468.19			
JAMES ELSING	\$	395.69			
JCL	\$	19.49			
JENKINS TREE SERVICE	\$	800.00			