

PURSUANT TO DUE CALL AND  
NOTICE THEREOF, A REGULAR  
MEETING OF THE COUNCIL OF  
THE CITY OF FULDA WAS HELD  
IN THE COUNCIL CHAMBERS ON  
JUNE 5 , 2017 AT 7:00 P.M

The meeting was called to order at 7:00 p.m. in City Hall Council Chambers by Mayor J. Maertens, with the following present: Councilmembers J. Troje, J. Brown, C. Ouellette and T. Roberts.

Staff present: J. Burchill – City Clerk; and N. Froderman – Public Works

Others present: Dan Uttech, Dwayne Spartz, Becky Runkle, Kristin Spittle, Scott Spittle, Simon Spittle, Keegan Spittle, Danielle Berg – Berg & Eisfeld; and Jerry Johnson - Fulda Free Press.

Dan Uttech was present to update the council on the upcoming Wood Duck Festival:

- Some of the carnival units have already arrived and the balance will come on June 12<sup>th</sup>. They will need water and electric for their units. Frodermann will discuss with Loosbrock Electric and have ready.
- It was also asked by Frodermann if someone could notify the businesses about shutting the streets down at the close of business on Tuesday. It was suggested that Jess Mitchell may be able to help with the notification.
- The barricades will need to be moved out by the street department to make accessible for the closing of the streets Tuesday evening.
- Uttech also requested for the council to consider in the future budget, the possibility of assisting in some of the costs of the Wood Duck Festival. Uttech stated the festival is very expensive – approximately \$13,000 - \$15,000 in expenses and it just breaks even or maybe a little profit. He requested that maybe the city could help with the costs of the advertisement since it helps promote Fulda.

Danielle Berg from Berg & Eisfeld Accounting, PLLP was present to give an overview of the 2016 Audit Report. Berg had previously met with Maertens, Brown and Burchill for a thorough review. She went through each of the fund balances, answering any questions for the council. There is \$65,348.24 in excess funds. The resolution previously adopted by the City is for the general fund to have at least 30% of the coming year's budget. With the current excess, it is at 38% if no funds are moved. The previous year the city was at 39%. The council will review and determine how to proceed.

Troje moved and Roberts seconded the MOTION to approve the agenda with the following additions - Building Permits: Tyson Meyerann – garage; Scott Echternach – sidewalks, driveway, cement pad; Theresa Heffner – fence; William Riley – garden shed; Arlan Swanson – paver sidewalks; Allen Gratz (Maria Pena) – ramp; and Lawrence Filter – paver patio.

Motion carried unanimously.

Ouellette moved and Troje seconded the MOTION approving the regular meeting minutes from May 1, 2017 and special meetings May 11, 2017 & May 16, 2017.

Motion carried unanimously.

Roberts moved and Brown seconded the MOTION approving bills as presented for May, 2017.

Motion carried unanimously.

A notice was received from Murray County Highway Department for an ADA Transition Plan Meeting to be held on Tuesday, June 6<sup>th</sup> at 1:00 pm.

The League of MN Cities sent notice that their Board of Directors voted not to increase member dues for FY 2018.

Brown reported the West Lake Ave lights are finished – just waiting for the bill from Loosbrock. He noted some of the other lights could use painting.

Troje stated the American Legion is looking at paving the parking lot and the city would do the alley. Further discussion will be had with First National Bank and Maynards.

Ouellette gave some updates in regards to the ambulance. There are some discrepancies in the mapping of covered territories. Zins and Menken are meeting with Nobles County in regards to this. It was also noted that MnWest is not offering EMT training any longer. Options are being looked into for training, with one possibility being Ridgewater College.

Maertens noted that the new public works employee, Anthony Zins started today.

Discussion was had on the Grothe sewer situation. The previous agreement was to jet it monthly. Upon recent jetting, it was discovered to be completely filled with toilet paper. Frodermann will record with the camera and review with council to determine the next steps.

Discussion was had on replacing curb and gutter. It was asked from Frodermann to estimate how many feet he felt was necessary to replace and find out a cost per foot.

Dwayne Spartz shared some history of the city wells and the reasoning to consider adding a new well. If well #8 would go down, it would require to run 3 wells to make up for it or would require watering restrictions. The approximate cost would be \$50,000 including electric and engineering.

Frodermann reported that when replacing the gate valve by city hall, there was not a positive shutoff which resulted in 9 valves being shut off and ¼ of the town being without water. His recommendation was to replace 3 valves (Baltimore & 3<sup>rd</sup>, Columbia & 4<sup>th</sup>, Baltimore & 2<sup>nd</sup>). Ouellette moved and Roberts seconded the MOTION for the valve replacement with the lowest quote for labor.

Motion carried unanimously.

Frodermann indicated that Worthington Excavating/Dunnick was not interested in crushing the cement at the city dump and referred him to Rogge Construction. Rogge's quote for crushing up to 10 ton of cement was .50 per ton and anything over 10 ton would

be done at no additional cost. No action was taken and was requested to research some more on the demand for crushed concrete.

Ouellette put together an Urban Chicken Study proposal to allow a limited number of chicken permits in city limits before having to change the city ordinance. The study would be for a period of three years and would allow for five permits. Ouellette moved and Troje seconded the MOTION to approve the Urban Chicken Study for 3 years as outlined.  
Motion carried unanimously.

A trial period from Carbonite for computer backup was currently being used by Burchill and Mitchell and both found to be simple to use. The price for a 3 year period would be around \$500. Roberts moved and Troje seconded the MOTION to use Carbonite for the 3 year period for computer file backup.  
Motion carried unanimously.

Ouellette moved and Roberts seconded the MOTION to approve the temporary beer permit for the Lions at the Wood Duck Festival.  
Motion carried unanimously.

Brown moved and Roberts seconded the MOTION to approve the building permit applications for: M. Landgren – fence; J. Baumgartner – deck; J. Holden – replace deck; T. Paplow – shed; J. Kolander – garage; B. Rachuy – add to cement patio; J. Maertens – replace deck; N. Henning – deck; P. Kenney – deck; T. Meyeraan – garage/remove 2 garages; S. Echternach – sidewalks/driveway/cement pad; T. Heffner – fence (contingent on light/air style); W. Riley – shed; A. Swanson – sidewalk pavers; A. Gratz – ramp (M. Pena) and L. Filter – paver patio. The building permit for Kody VanEde was tabled for further information and the permit application for C. Lursen was denied.  
Motion carried unanimously.

Further discussion was had on the 2016 budget excess. Ouellette moved and Troje seconded the MOTION to transfer the excess in the capital outlay fund from the dollars committed to civil defense sirens of \$6,970.45 and \$1,400 committed for Quonset building improvements for a total of \$8,370.45, transferring \$3,370.45 for the police department for Zuercher records management and \$5,000 to the tennis court overlay. It was further moved to transfer \$25,000 to the street department and \$5,000 for mosquito spraying from the general fund excess.  
Motion carried unanimously.

Ouellette moved and Roberts seconded the MOTION to approve the 2016 draft audit with the changes.  
Motion carried unanimously.

The next regular council meeting will be Monday, July 10, 2017 at 7:00 pm.

Troje moved and Roberts seconded the MOTION to adjourn the meeting at 9:40 pm.  
Motion passed unanimously.

Julie Burchill  
City Clerk

John Maertens  
Mayor